



Start Here for installation of your new Otto Playback Director system...

Step 1: Install the Otto software on your PC...

Insert your Otto Playback Director CD in the computer that will be controlling the automatic playback. If the installation does not begin on its own, use Windows Explorer to browse to the CD, and run the "OttoSetup" program.

For each step in the installer, click "Next" to proceed (in most cases you won't need to make any changes to the default choices offered). At the final

step, click "Install" and the software is loaded onto your PC.

The Otto software starts automatically. If you are using Windows XP service pack 2 (recommended), Windows Firewall may ask if you want to allow this program to use the network; if so, click "Yes."

Close the Otto software before continuing.

Step 2: Hook up the Otto playback hardware...

Note: if you purchased more than one Otto Playback Director system, please perform the remaining steps for only one system at a time.

Connect the **outputs** to your distribution system (whatever will be showing your playback content). Use the supplied audio cable from the 3.5mm audio jack to standard RCA stereo audio. Use the RCA or S-Video outputs, or both, for video.

If you will be recording video into your Otto system, connect the **inputs** to your video source (typically a VCR). Again use the supplied audio cable, and your choice of RCA or S-Video, for the input connections. (When recording, you will choose which video input is to be used.)

Connect the **network** using a standard Category 5 Ethernet cable to your network hub, router or switch. (Or, if the default network address of 192.168.1.2 will conflict with a PC or device already on your network, you may want to initially set up a limited network between your PC and the playback hardware; check with your network administrator if you're not sure.)

Connect the **power adapter** to the playback hardware and to a 110V AC socket. The playback hardware will turn itself on automatically.

The playback hardware takes about a minute to start up. Once it is running, the Otto logo can be seen on the video outputs.

Step 3: Set the network address information...

Your playback hardware is shipped with a network address of 192.168.1.2. Most likely, you will need to change this to an address provided by your network administrator. You will need to know both the "IP address" and the "subnet" values; you *may* also have a "gateway" address.

At your PC, go to the "Otto Playback Director" section of the Programs menu and start "Otto Playback Director." The main Otto software screen appears. In the lower left corner, you should see a box with the name "Otto" followed by a twelve-digit serial number, matching the serial number on the back of your playback hardware. If you don't see this, click the arrow next to the box and choose it. (If no Otto system is offered, check your network connections and restart the Otto software.)

Depending upon how your network is configured, you may be asked to log into the Otto system. If so, enter the user name "**admin**" and the password "**iris**" and click "OK." You might instead see a connection error message, which you can ignore.

On the main software screen, click the "Configure" option. On the next screen, click the "Network Settings" option.

In the fields provided, enter the IP address, subnet and (optionally) gateway values you need your playback hardware to use. If the first two fields shown are prompts for user name and password, use "admin" and "iris" (respectively). You will be prompted about whether you are sure you want to make these changes; click "Yes." After a few seconds, your playback hardware should be configured with the new network information.

You may need to "pick" your system again using the arrow button next to the box in the lower left corner of your software screen. When you are next asked to log in, again use "admin" and "iris" as the name and password, and be sure the "remember" option is checked.

Note: If you are having difficulty connecting to the playback hardware, check your IP and subnet values carefully and try this step again.

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Step 4: Begin controlling the playback hardware...

In the Otto Playback Director software, if you are not on the "Home" screen, click the "Home" button at the top. Select the first main option, "Playback Director."

You will be asked if you want this PC to manage automatic playback; click "Yes." This has the effect of making your PC "take charge" of the playback hardware. It also causes the Otto software to be added to your Windows registry to be started when Windows starts up. From this point on, the Otto

software should *always* be running on this PC (unless you uninstall it); you can always reopen the Otto software screen by clicking on the little Otto logo among the icons in the "system tray" near your system clock.

The Playback Director screen is essentially a calendar for you to schedule automatic playback events. This is described in the *Otto Playback Director User's Guide*, provided with your system.

Where to go from here...

This concludes the basic setup of your Otto Playback Director system.

The *Otto Playback Director User's Guide* describes the basic concepts, and how you **schedule content** to be played back later or **play content** immediately. It also describes how you **record new content** into your system.

From any screen within the Otto software, if you have questions simply click the "Help" button at the top for information.

If your network is accessible by others, you will probably want to **change the user name and password** used to control the playback hardware! One of the programs installed with your system, the "Playback Explorer," allows you to do this. Connect to the playback hardware, select the "Users" tab on the right side of the program, and make your changes in that screen (using the online help if you need more information).

We hope that the Otto Playback Director system provides you with years of reliable service, allowing you to direct tapeless playback of hundreds of video programs without being there.

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